

2-WEEK MATURITY ASSESSMENT

OF INDIRECT SOURCING FUNCTION

OBJECTIVE

The objective of a 2-week procurement insights maturity assessment work is to review the current readiness of indirect procurement sourcing operations towards a metric driven procurement function

PREREQUISITES

Data Prerequisites

- Representative sourcing data for last 6+ months (Categories sourced, BU served)
- Savings data from various sourcing initiatives conducted
- Contract data resulting from the suppliers awarded in the representative sourcing data (Contract start date, end date, Payment terms and other available meta data)
- Representative Supplier performance data being captured across different categories
- Representative Accounts payable transaction data with PO info over a meaningful time period

Information Prerequisites

- Conversation with representative category managers on the representative process being followed
 - For planning and execution of sourcing initiatives
 - For creation, negotiation and approval of contracts
 - For supplier relationship management and performance tracking
- Understanding of technology landscape for administration of sourcing, contract management and supplier management activities

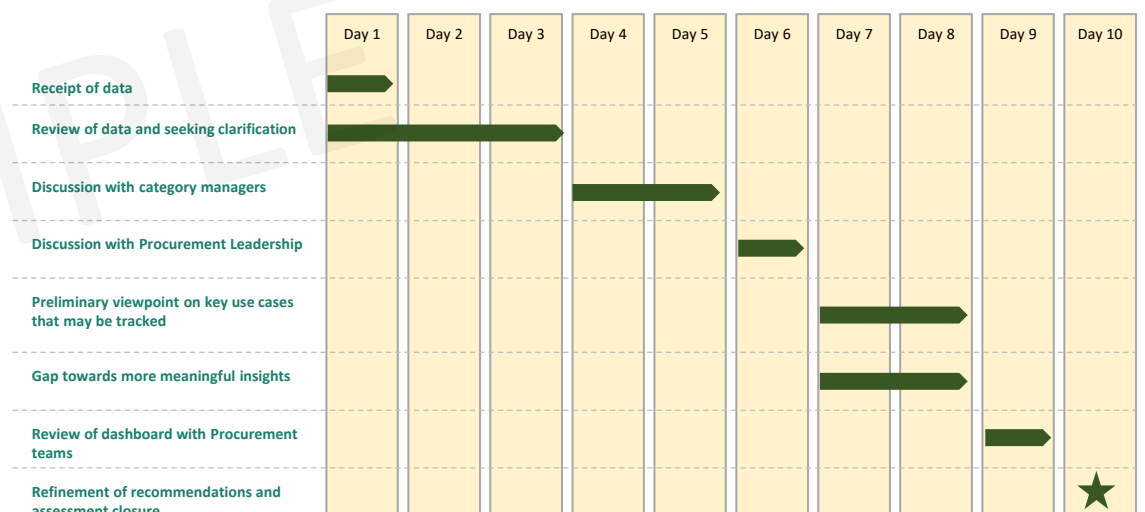
Methodology

- Review of all provided data
- Conversations with procurement team members to better understand provided data in the context of current processes being followed and to understand key Business Use cases for procurement insights
- Making recommendations for certain key procurement insights use cases relevant for the organization based on excel data received from Client
- Review of the created dashboard with Procurement leadership and discuss gaps on other important metrics that may add value add in tracking of procurement performance

Deliverables

- Representative screen shots of insights dashboard of select business use cases that may be derived from provided data
- Preliminary recommendations on which metrics may be consistently tracked with existing processes and sample data provided
- Identification of key process and/or technology gaps towards a more robust metrics driven procurement function
- Recommendations on additional sourcing related use cases that may add value to the procurement function

SUGGESTED 2 WEEK WORK PLAN



Staffing Assumption:

- 50% of US based Procurement SME
- 2 FTE business analysts

Consulting Fee: \$ XX